



# TOOELE COUNTY HOUSING AUTHORITY

118 East Vine, Tooele, Utah 84074  
(435) 882-7875 • Fax (435) 882-7894

TENANT:

Dear Landlord/Manager:

Please complete the enclosed W-9 with the PROPERTY OWNER'S Name, Address, and Taxpayer Identification Number (TIN). The tax name and number must exactly match IRS records, and will be used to issue 1099's for the calendar year. If they do not match, it could result in backup withholding of a portion of your rent checks.

Be aware that the owner's name will appear on all checks. If you wish another name to appear on checks, fill out below:

Other name to appear on check: \_\_\_\_\_ AND OR (circle one)

Send correspondence to: OWNER or AGENT (circle one)

Send checks to: OWNER Or AGENT (circle one)

### OWNER INFORMATION

### AGENT INFORMATION

Owner Name: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Agent Title: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Agent Address: \_\_\_\_\_

Fax: \_\_\_\_\_

Agent Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please legibly print names and provide signatures of all persons authorized to sign documents with the Tooele County Housing Authority.

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

YOU MAY FAX COVER SHEET AND COMPLETED W-9 FORM TO (435) 882-7894 FOR PROCESSING. THEN MAIL ORIGINALS TO ABOVE LETTERHEAD ADDRESS.

